



# Direct Deposit Change Request

To (Direct Deposit Source): \_\_\_\_\_

From (Your Name and Address): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Social Security Number: \_\_\_\_\_

### RE: Change of Direct Deposit Routing

Please *discontinue* sending my direct deposit to:

Financial Institution: \_\_\_\_\_

Account Number: \_\_\_\_\_

and/or Account Number: \_\_\_\_\_

Please *begin* sending my deposit to:

1414 Chatburn Avenue  
Harlan IA 51537  
Routing Number: 304977677

Account Number: \_\_\_\_\_

Deposit Type:      Savings      Checking

Deposit Amount:    Net Check      \$ \_\_\_\_\_

Payroll Period:    Weekly      BiWeekly      Monthly      Semi-Monthly

Effective Date: \_\_\_\_\_

I hereby authorize my employer to deduct from my salary the amounts set forth in this authorization and to deposit these funds at the financial institution for each payroll period following receipt of this authorization until further notice from me. I understand that this authorization is revocable. If this is a change in a previous authorization, I instruct my employer to cancel my previous authorization and to follow this authorization. If I fail to cancel this authorization upon filing for bankruptcy, my employer and the financial institution are directed to make and apply deductions in accordance with this authorization. I grant the financial institution a power of attorney to increase or decrease the amount of my deduction upon written or verbal request. This power of attorney only applies to a loan or credit extension for which the payment may vary. I authorize my employer to honor any payment change made under this power of attorney.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_